



VOTING MEMBERS

The voting members of the district conference are the governor, lieutenant governor, area directors, treasurer, and delegates from each club in good standing.

'Good standing' eligibility will be based on the club's position and membership as of **8/1/2025**.

To best manage the electronic voting environment:

- If a club has more than one vote, they must have more than one delegate. Weighted votes for a single individual will not be permitted under electronic voting. Meaning one individual may not carry two or three votes.
- Proxy votes will not be allowed.
- Voting members must respect confidentiality and may not advise each other how to vote or announce how they have voted until after the voting period has closed.

CREDENTIALING

The Credentials Committee supervises the registration of voters. The delegate registration period will open on September 1st and close on October 15th but may be extended based on the recommendation of the committee.

The Credentials Committee will conduct a virtual training session pre-conference and provide informational materials.

Prior to the opening of the electronic voting platform, the Credentials Committee shall report the number of voting members registered. This will establish the quorum (see below).

Once the election and voting period is open, the Credentials Committee will offer voter support including:

- Management of a special email: info@zontadistrict1.org
- Changes from delegates to alternates

NOMINATING

The Nomination Committee maintains direct communications with all candidates.

The Nomination Committee will inform candidates of guidelines related to written bios and, if possible, speeches.

Anyone wishing to suggest an additional candidate for an elected position must do so in writing to the Nomination Committee at nominating@zontadistrict1.org by October 15th. Once validated, the candidate's name will be inserted after the candidates who were named to the slate.

QUORUM AND RULES

A majority of the voting members registered shall constitute a quorum. For example, if 60 voting members are registered at least 31 voting members must cast a ballot for the vote to be considered valid.

Voting members who cast a ballot will be considered 'present and voting'. This number will be used to determine majority or two-thirds for passage.

A majority vote shall be necessary for election of the district board members. If no candidate receives a majority of the votes cast, the balloting for the office shall continue. Only the two candidates receiving the largest number of votes shall remain on the second ballot.

A two-thirds vote shall be necessary for a proposed amendment to pass for the District Bylaws and Rules of Procedure.

A majority vote shall be necessary for a District Resolution to be adopted and it shall remain in effect for the biennium proposed.

A majority vote shall be necessary for submitting a proposed amendment for Bylaws of Zonta International, a proposed international resolution or other international level business. (See Zonta International Bylaws Article XIX, SECTION 2.)

The members of the district Bylaws and Resolutions Committee will prepare the report of the Committee as soon as possible after the voting period has concluded and all the votes have been tabulated.

The district governor must submit any district approved proposed amendment for Bylaws of Zonta International, a proposed international resolution or other international level business to the Zonta International Bylaws and Resolution Committee within 30 days of the conclusion of the district conference.

A Zoom meeting will be held a week before Conference to meet candidates nominated for 2026-2028 and review/answer questions on items for voting. In addition, the voting procedure will be explained to delegates and elected board members. Electronic voting will be held over three days October 21 – 23, 2025.

ELECTIONS VOTING

Election voting will take place in advance of the District Conference. The voting platform being used is Google Forms. Email addresses will be collected and confirmed to prevent duplication of votes and the form will be set to only allow one voting per email.

The official language of the platform shall be English.

The Elections Committee supervises the setup of the elections and voting platform and will provide delegates with sample ballots that can be printed out as a guide sheet prior to the opening of online voting.

The voting period will open on October 21st and close on October 23rd. However, it may be extended based on the recommendation of the Elections Committee if a quorum still needs to be achieved.

The members of the Elections Committee will prepare the report of the Committee as soon as possible after the voting period has concluded and all the votes have been tabulated.

The results of the election will be disclosed at the live District Conference and published in the district newsletter.

DISTRICT BUSINESS

The following items will be voted on by all:

- Slate of Officers for 2026-2028 Biennium
- Adoption of the District Budget
- Amendments to the District 1 Rules of Procedure
- Amendments to the District 1 Bylaws

PRIVACY: RECORDINGS AND PHOTOGRAPHY

When conducting meetings electronically, the privacy, safety, and well-being of participants should always be protected. Business meetings/sessions should never be recorded.

- The potential of a recording could inhibit debate.
- Recordings could be taken out of context.
- Recordings could be improperly edited.
- Recordings could be distributed beyond an intended audience.
- Individuals who were not active meeting participants should only receive minutes of the meeting indicating the decisions made.

Additionally, participation also does not automatically equate to permission to take photographs. If photographs and screenshots are to be taken, an announcement should be made at the beginning of the event or before the photographs are taken.